

OBAFEMI AWOLOWO UNIVERSITY, ILE-IFE, NIGERIA

INVITATION FOR PRE-QUALIFICATION AND TENDER

The Obafemi Awolowo University is desirous of awarding contract for the under-listed project for Year 2016 Capital Appropriation. It therefore invites bids for pre-qualification and tender for the following project.

YEAR 2016 CAPITAL APPROPRIATION PROJECT

Project – External Mechanical and Electrical Works to the New Environmental Design and Management Building

TENDER PRE-QUALIFICATION REQUIREMENTS

Prospective Tenderers are required to submit their pre-qualification bids containing the under listed document information, in clearly marked envelopes, to the office of the Registrar **on or before Wednesday 3rd May, 2017.**

The pre-qualification document must contain the following:

- (a) Company's Tax Clearance for the last three (3) years
- (b) Evidence of Company Registration with Corporate Affairs Commission
- (c) Verifiable list of similar and other jobs successfully executed with their locations, together with letters of Awards and Certificates of Job Completion.
- (d) Verifiable list of plants/machinery with years of manufacture and locations of the equipment to be used in the project. Please state whether the items of equipment are on lease, hired or owned by the company with evidence of purchase where applicable.
- (e) List of key staff who will execute the project with their Curricula Vitae and relevant positions.
- (f) Company's financial details and audited accounts for the last three years.
- (g) PENCOM Compliance Certificate in line with Section 16; subsection 8(d) of the Procurement Act 2007.
- (h) Industrial Training Fund Compliance Certificate in line with Section 16 subsection 8(d) of the Procurement Act 2007.
- (i) Interim Registration Report (IRR) issued by the Bureau of Public Procurement (BPP)

(j) An affidavit disclosing whether or not any officer of the relevant Committees of the Obafemi Awolowo University or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidding company, and confirming that all the information it presented in its bid are true and correct in all particulars.

The opening of the bids follows immediately after close of submission **on Wednesday 3rd May, 2017.**

TENDER PROCEDURE

Tenderers are required to pay in a sum of Thirty thousand Naira (N30,000.00) to the University Bursary or enclose Bank Draft for similar sum payable to Bursar, Obafemi Awolowo University, Ile-Ife. The Bills of Quantity and other Tender documents are obtainable from the Office of the Director of Physical Planning and Development Unit of the University at the University Hall Extension between the hours of 8.30 a.m. and 4.00 p.m. daily upon the presentation of the evidence of payment.

SUBMISSION OF TENDER

Interested bidders are expected to put the technical bid in separate sealed envelope and financial bid in another sealed envelope, with each envelope distinctively labeled, while the two envelopes will be put in a bigger sealed envelope in line with the three envelopes system of tendering.

Envelope for **the project** should be clearly marked as **“YEAR 2016 CAPITAL APPROPRIATION PROJECT”**. **It should be forwarded to the Secretary, Tenders Board, Registrar’s Office, Floor 3, University Hall, Obafemi Awolowo University, Ile-Ife, not later than 12.00 noon on the closing date, being Wednesday 3rd May, 2017.** Please, come with the original evidence of payment for the pre-qualification document on the opening day.

Closing date for submission of Tenders is Wednesday 3rd May, 2017, at 12.00 noon and the Opening of Tenders follows immediately in the Committee Room 05, of the University Hall. Please, note that only the pre-qualification bid documents will be opened on the bid opening day and only pre-qualified bidders will be invited for financial bid opening, while unsuccessful bidders will have their financial bids returned un-opened.

Please note:

The University reserves the right to reject any or all pre-qualification packages.

The University will deal only with authorized officers of the tendering companies and not through individuals or agents acting on their behalf.

D.O. Awoyemi

REGISTRAR AND SECRETARY TO COUNCIL